



KINGSBURY
GREEN
ACADEMY



Applicant Information Pack

Head of Music

Start Date: September 2020

Closing Date: 9:00am Monday 30th March 2020

Interview Date: w/c 30th March—Date to be advised



Dear Candidate

Thank you for taking the time to view this application pack. This is a unique opportunity for the right candidate to join an energetic, innovative and forward thinking Creative Arts Department at a brand new school with big ambitions.

Kingsbury Green Academy, which is part of the successful Royal Wootton Bassett Academy Trust, opened its doors for the first time on the 5th of September 2019. Formerly The John Bentley School, the decision was taken by the Principal, Chief Executive Officer and Board of Governors to completely reimagine and redefine the identity of the school. This change of identity encompasses all elements of school life and means that Kingsbury Green Academy is closely aligned with the vision and values of the Royal Wootton Bassett Academy Trust.

This exciting prospect will attract exactly the kind of candidate we are looking for at Kingsbury Green Academy. Candidates interested in joining a school and maintaining the status quo need not apply! Instead, we want to hear from colleagues with fresh ideas who are prepared to work tirelessly alongside the Creative Arts Department. In particular, we want to hear from colleagues who share the following vision and values:

Vision and Values

Kingsbury Green Academy will deliver a rich and diverse curriculum, taught by knowledgeable inspirational teachers, which engages learners so that they make outstanding progress, regardless of their starting points.

Every member of Kingsbury Green Academy will achieve excellence together through:

- Challenging ourselves to seize every opportunity to grow and develop
- Removing social, economic and academic barriers to enable students to realise their potential
- Recognising that success is as a result of hard work and perseverance
- Encouraging every individual to be bold, courageous and aspirational
- Creating a culture where individuals respect one another and are proud of themselves, their school and the wider community

As Principal of Kingsbury Green Academy, I can promise you the support of a small and caring senior team. I can promise you a first class setting in which to work with some of the most amazing young people you are ever likely to meet, and I can promise that you will work with the most committed team of professionals I have ever had the privilege of working with.

I look forward to reading your applications.

Yours sincerely



Jason Tudor
Principal

Head of Music

0.8 FTE or Full Time & Permanent

Appointment Date: September 2020

Salary: MPS/UPS + TLR 2b (£4,656)

We are looking to appoint an inspirational, motivated and experienced teacher as Head of Music at Kingsbury Green Academy to teach at all Key Stages.

Kingsbury Green Academy, which is part of the successful Royal Wootton Bassett Academy Trust, opened its doors for the first time on the 5th of September 2019. We are an ambitious, forward thinking 11-18 years Academy situated in a beautiful location on the outskirts of Calne in Wiltshire, within easy access of Bath and Swindon.

We are looking for an enthusiastic and committed colleague who will:

- Be an effective and innovative teacher
- Deliver and lead the teaching of Music across all key stages
- Raise achievement through high quality teaching and learning in Music
- Be an enthusiastic professional committed to providing our students with an outstanding education
- Be passionate about teaching Music and bring energy, enthusiasm and new ideas to the classroom and department
- Have ambition and desire to play a significant role in the further development of the Creative Arts Department

Please phone (01249 818100), email vacancies@kingsburygreenacademy.com or visit our website www.kingsburygreenacademy.com for further information and an application form.

Closing date for receipt of applications: **9:00am Monday 30th March**
Interview Date: **w/c 30th March – date to be advised**

We look forward to receiving your application. If you have not heard from us by the interview date, you may assume that your application has been unsuccessful on this occasion. Unfortunately we are unable to offer feedback on individual applications that are not shortlisted for interview.

Kingsbury Green Academy is totally committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. Successful applicants will need to undertake an enhanced DBS disclosure.



Job Description for Head of Music

TLR 2B - £4,656

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| Purpose: | <ul style="list-style-type: none"> • Contribute to the formulation of the Creative Arts aims and policies under the leadership of the Curriculum Leader for Creative Arts and ensure that they are translated into action in the classroom • Secure continuous improvement leading to transformation in the teaching of Music, raising standards and producing the highest levels of student achievement. • To be accountable for leading, managing and developing the Music area as well as student progress and development • To effectively lead, manage and deploy teaching/support staff and financial resources within Music in collaboration with the Curriculum Leader for Creative Arts |
| Reporting to: | Curriculum Leader for Creative Arts |
| Responsible for: | Music - teaching staff and other relevant personnel within the curriculum area |
| Liaising with: | School Leadership Team, Curriculum Leader for Creative Arts, Heads of Key Stage, Learning Support, Parents |

Principal (Core) Responsibilities

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| Operational/ Strategic | <ul style="list-style-type: none"> • Collaboratively establish and implement a vision for Music and its place in the wider school curriculum and curriculum area. • Lead the development of high quality, learning centred policies, practices and schemes of work which: <ul style="list-style-type: none"> * Ensure continuity and progression for the learning of all students, actively planning for all student groups (e.g. HPA, SEN) * Meet the requirements of the National Curriculum * Ensure methods of assessment, recording and reporting improve student learning and achievement <p>Day-to-Day:</p> <ul style="list-style-type: none"> * Contribute to regular Creative Arts team meetings * Contribute to the Creative Arts handbook * Contribute to the direction of the wider school curriculum under the guidance and leadership of the Curriculum Leader for Creative Arts * Engage in and encourage innovation and the use of ICT in the School * Implement and operate the school's Health and Safety policy in the subject area <ul style="list-style-type: none"> • Work with Music staff to ensure Music reflects the school's ethos and aims • Liaise with the Curriculum Leader for Creative Arts to ensure ICT enhances student learning |
| Teaching, Learning and Curriculum: | <ul style="list-style-type: none"> • To liaise with the Curriculum Leader for Creative Arts to ensure the delivery of an appropriate, inclusive, high quality, innovative curriculum programme that is in line with the school's wider plans (STP) and enhances them. • To liaise with Heads of Key Stage to ensure a coordinated approach to learning support for each student • With the Curriculum Leader for Creative Arts, be accountable for the delivery of Music • To constantly explore improvement, innovation and personalisation • To keep up to date with national developments in Music including teaching methodologies • Develop eLearning and work related learning |

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|---------------------------------|---|
| Staff | <ul style="list-style-type: none"> • Set expectations for staff and students, in the context of school policies, and help them to achieve those standards in relation to: <ul style="list-style-type: none"> * Working practices and relationships with students, including the management of behaviour for learning * Working practices and relationships with staff, including team working and mutual support • Help to identify and respond to the professional learning needs of staff • Provide support for new staff and trainee teachers • Develop effective working relationships with SLT, other leaders and staff in the school • Ensure Music offers an effective first line of support for staff in student disciplinary matters that is in line with whole school disciplinary procedures • Undertake performance management review(s), acting as a reviewer for staff in Music, supported by the Curriculum Leader. • Participate in recruitment and selection • Act as a positive role model for staff on a day-to-day basis |
| School Self Evaluation | <ul style="list-style-type: none"> • Support the Curriculum Leader for Creative Arts in meeting the expectations described in the School Self Evaluation handbook, including reporting procedures and deadlines. |
| Communications | <ul style="list-style-type: none"> • To ensure effective collaboration with staff, parents and students • To liaise and work with partner schools, HEIs, Examination Boards and other relevant external agencies • Excite and engage visitors at Open Evenings, and other events |
| Resources | <ul style="list-style-type: none"> • Set priorities for expenditure within curriculum are budgets in line with improvement plans • Ensure the effective management of accommodation and learning resources including ICT • Deploy staff |
| Other Specific Responsibilities | <ul style="list-style-type: none"> • Comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description • This job description may be changed by the Principal in consultation with you to reflect or anticipate changes in the job commensurate with the grade and job title. |

PERSON SPECIFICATION

| ATTRIBUTES | ESSENTIAL | DESIRABLE | EVIDENCE |
|---|--|---|---|
| <p>Personal</p> | <ul style="list-style-type: none"> • Be passionate about teaching Music • Possesses a 'can do' attitude • Creative and proactive in finding solutions • Flexible and adaptive to changing needs and priorities • Resilient, calm and tenacious under pressure • Passionate about inclusive practice and equality of opportunity • Relentless in finding ways to remove any barriers to success • Excellent communication skills and evidence of being able to build and sustain effective working relationships with staff, students and parents • Commitment to the protection and safeguarding of all students • Self-reflective practitioner who always seeks to improve • Willingness to contribute to the extra-curricular life of the school • Sense of humour | | <p>Application form</p> <p>Letter</p> <p>References</p> <p>Lesson Observation</p> <p>Interview</p> <p>Student Panel</p> |
| <p>Competence</p> <p>Knowledge Abilities Skills Experience</p> | <ul style="list-style-type: none"> • Be an effective and innovative Music Teacher with evidence of impact on student outcomes • A proven track record of total commitment to helping every student achieve their very best and make good progress • Have very high expectations of the learning of all students at all times • Have a good understanding of how data supports and enhances student progress and achievement • Be a positive team player with a strong commitment to professional development • Embrace new technologies and ideas that enhance the learning of Music • Highly self-motivated • Able to prioritise workload and work well under pressure with competing deadlines • Good ICT skills | <p>Experience and evidence of teaching effective and innovative lessons</p> | <p>Application form</p> <p>Letter</p> <p>References</p> <p>Results</p> <p>Certificates*</p> <p>Interview</p> <p>Student Panel</p> |
| <p>Qualifications and Training</p> | <ul style="list-style-type: none"> • Degree • Qualified Teacher Status (QTS) | <p>Potential for future career in middle leadership</p> | <p>Application Form</p> <p>Letter</p> <p>References</p> <p>Certificates*</p> |





The Application Process

If you have any questions regarding any aspect of the application process or need additional information please contact Debbie Tillyer at dtillyer@kingsburygreenacademy.com

How to apply

Please visit our website at www.kingsburygreenacademy.com for further information and a Trust application form. Please complete a letter of application, which should be returned with the application form.

It should include:

Experience, knowledge, skills and personal qualities which will equip you for this post

It is expected that applicants will make links between their experience and the details contained in the job description. Please ensure that your letter of application does not exceed two sides of A4.

Our preferred method of application is by email vacancies@kingsburygreenacademy.com

It should be noted that it is a requirement of the Governors of Kingsbury Green Academy that candidates should, whenever possible, name as referees current and former employers (via Heads or Principals where employment at educational institutions is concerned).

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Important Dates

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Click here for Kingsbury Green Academy Website: www.kingsburygreenacademy.com